

The Competition Commission (the Commission) is an independent statutory body established under the Competition Ordinance (Cap. 619) (the Ordinance) which was enacted in June 2012. The objective of the Ordinance is to prohibit conduct that prevents, restricts or distorts competition, and to prohibit mergers that substantially lessen competition in Hong Kong. The scope of the application of the merger rule is limited to carrier licences issued under the Telecommunications Ordinance (Cap. 106).

The Competition Commission is seeking interested applicants to join its professional teams for the following positions:

Summer Intern (*Ref.: CC/SI20200421*)

The Competition Commission is recruiting students who have completed their second or third year studies in tertiary institutions to work as summer interns in different divisions/departments.

A. Enforcement

Summer interns in the Enforcement Teams will be assigned to work in the Operations Division and/or Legal Division respectively to assist the day to day work and contribute to research projects and/or enforcement cases. The work covers a wide range of duties such as:

- To assist with investigations such as gathering information on relevant parties, conducting research into markets and market participants, and reviewing documents and analysing information;
- To conduct research on markets in Hong Kong and competition and administrative law issues;
- To participate in case teams investigating possible contraventions;
- To gather and analyse data using appropriate software and summarising results;
- To support internal projects and training; and
- To participate in team meetings and provide any other general support as required.

Requirements: - Students pursuing a Degree in Law, Economics and related studies;
- Good command of English and Chinese is required;
- Knowledge of competition law or completed course in competition law will be an advantage;
- Good presentation and communication skills; and
- Proficiency in MS Word and Excel.

B. Economics

Summer intern in Economics Department will assist the team in the following areas:

- To conduct research on markets in Hong Kong for the purpose of understanding the competition status in selected sectors of the local economy;
- To participate in case teams' investigation of potential anticompetitive conducts;
- To assist in drafting advice and policy documents; and
- To gather and analyse data using computer software and to summarise results.

- Requirements:- Students who have completed their third year of study in Economics;
- Knowledge of econometrics, industrial organization or completed courses in intermediate / advanced microeconomics;
 - Proficiency in both spoken and written English, proficiency in Chinese will be an advantage;
 - Proficiency in Excel; and
 - Econometric skills and capability to use STATA or R will be an advantage.

C. Corporate Communications

Summer intern in Corporate Communications Department will assist the team in the following areas:

- To assist in content development and promotions on social media platforms;
- To assist in organising seminars, workshops and media events;
- To conduct research and produce publicity materials and collaterals including leaflets, brochures, souvenirs etc.;
- To handle copywriting and translation work; and
- To provide general support as required.

- Requirements: - Students pursuing a Degree in Journalism, Media or Corporate Communication / Translation, Linguistics or Language / Business Administration, Marketing and Advertising/ Law / Economics/ Government and Public Administration and related studies;
- Fluent in written and spoken English and Chinese;
 - Good communication and organisation skills;
 - Knowledge/ experience in social media campaigns and organising events will be a plus;
 - Creative, energetic and willing to learn; able to multitask and work as a team;
 - Proficiency in MS Word, Excel, Power Point and Chinese Word Processing; and
 - Knowledge in design software will be an advantage.

D. Advisory & International Affairs

Summer intern in the Advisory & International Affairs Department will assist the team to provide a wide range of duties such as:

- To help the Commission advise the Government, and other public bodies, on the impact of new and existing policies on competition. This may involve conducting research, applying theoretical models to real world examples and drafting persuasive advice;
- To provide support to the Commission's international work. This may involve engagement with overseas competition authorities and international bodies;
- To assist in the preparation for conferences related to Competition policy and enforcement;
- To conduct research for the Commission's detailed studies into particular markets as well as other papers the Commission produces from time to time; and
- To help with the Commission's initiative to increase knowledge of competition law in Hong Kong's legal community and amongst small and medium enterprises (SMEs).

Requirements:- Students pursuing a degree in Law, Economics, Politics, Public Policy / Administration, and related social science subjects;

- Good presentation and communication skills;
- Good research and problem-solving skills; and
- Proficiency in both spoken and written English, proficiency in Chinese will be an advantage.

E. Corporate Services

Summer intern in Corporate Services will assist the team to provide general support on IT, finance and administration functions. Major duties include:

- Assisting daily operations of team;
- Providing administrative support on document and file maintenance;
- Conducting daily administration functions; and
- Undertaking other office duties as required.

Requirements: - Students pursuing a Degree in Business Administration / Information Technology / Accounting and Finance and related studies;

- Good presentation and communication skills;
- Proficiency in both spoken and written English and Chinese is required; and
- Proficiency in MS Word, Excel, Power Point and Chinese Word Processing.

F. Human Resources

Summer intern in Human Resources Department will assist the team to provide general support on human resources functions. Major duties include:

- Providing logistics support for recruitment exercises, screening job applications and preparing pre-employment forms and documents;
- Providing personnel and general support on document and file maintenance, administering personnel records and filing systems;
- Checking attendance records, leave/overtime records, compiling HR statistics reports, etc.
- Supporting the day to day HR functions and operations such as filing and providing documentation support to Human Resources Information System;
- Undertaking other office duties as required.

Requirements: - Students pursuing a Degree in Business Administration / Human Resources / Management / Public Administration and related studies;

- Good presentation and communication skills;
- Proficiency in both spoken and written English and Chinese is required;
- Attention to details;
- Proficiency in MS Word, Excel, Power Point and Chinese Word Processing; and
- Knowledge of Hong Kong Employment Ordinance or related legislations will be an advantage.

Remuneration Package

Basic Salary: \$11,000 per month

Application:

Interested applicants should submit their applications at the Commission's Job Application System at https://www.compcomm.hk/en/about/career/current_vacancies.html.

The closing date for applications is **5 May 2020**.

Applications should be made on the online application form available at the Competition Commission website above. The job reference number and job title should be clearly marked on the application form.

Where a large number of candidates meet the specified entry requirements, the recruiting section may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend the written test and/or interview. Candidates who are selected for interview will normally receive an invitation in about four to eight weeks from the closing date.

All applications will be handled in strict confidence. Personal data collected from applicants will only be used for recruitment related purposes and will not be transferred to any third party. Personal data of unsuccessful applicants will be destroyed within 12 months of the recruitment process being completed by the appointment of a candidate for the relevant position.

Pursuant to the Personal Data (Privacy) Ordinance, a person who provides personal data to the Commission has the right to request access to and correction of their personal data held by the Commission. Requests for access to or correction of personal data should be made in accordance with the Commission's Privacy Policy available on the Commission's website at www.compcomm.hk. The Commission is an equal opportunities employer.